

2009-2010 Annual Procurement Plan Australian Institute of Family Studies

**AIFS APP0910
dated: April 2010**

Strategic Procurement Outlook

The Australian Institute of Family Studies (AIFS) is a statutory agency, which originated in the *Australian Family Law Act (1975)* and is a prescribed agency under the *Financial Management & Accountability Act 1997*. AIFS is located within the portfolio of Prime Minister and Cabinet.

AIFS aims to increase understanding of factors affecting how Australian families function by conducting research and communicating findings to policy-makers, service providers and the broader community.

Strategic Goals

1. Conduct high quality research, relevant to policy and practice, on a broad range of issues regarding families in Australia.
2. Expand, through collaborative partnerships, the national understanding of factors affecting families.
3. Increase the effectiveness of our communications to foster greater understanding about factors that affect families.
4. Build our organisational capability to achieve research and communication objectives.

Located in Melbourne and employing approximately 70 staff, AIFS was established in February 1980 to promote the identification and understanding of factors affecting marital and family stability in Australia.

To support these activities, AIFS procures a range of goods and services. In addition to purchasing its normal office operating needs, from time to time AIFS will purchase goods and services related to conducting research and publishing.

Planned Procurement

All planned procurements are subject to revision or cancellation. The information in this APP is provided for planning purposes only and does not represent a solicitation or constitute a request for proposal, nor is it a commitment by the Government to purchase the prescribed property or services.

Reference	Description	Estimated date of approach to the market
Research and Evaluation		
1.	Provision of fieldwork services	May - June 2010
2.	Provision of data collection services	May – June 2010

NB: Request documentation for all open approaches to the market will be available electronically through AusTender and AIFS website when the approach to the market takes place.

All planned procurements are subject to amendment or cancellation. Final decisions will not be made until each procurement is initiated. The listings above are for planning purposes only; it does not represent a pre solicitation or constitute an invitation to bid or request for a proposal, nor is it a commitment by the Agency to purchase the described supplies and services.

The plan may be updated during the year for changes in the timing or nature of proposed procurement activity.