



Special membership offer for NGO service providers!

In the past, National Child Protection Clearinghouse materials have been made available to clients through their own local or organisations' libraries. However we have become aware that some clients have particular difficulty getting access to materials through these inter-library arrangements.

In an attempt to help small, non-government, community-based organisations get easy access to Clearinghouse materials, we are offering a special membership arrangement.

If you are a service provider in a field related to child abuse prevention, working for a not-for-profit Australian non-government organisation, then your organisation is entitled to membership of the National Child Protection Clearinghouse.

Clearinghouse membership is free. It entitles your organisation to:

- borrow books, reports, audio-visual materials from the Clearinghouse collection; and
- have up to 25 articles photocopied per year from journals held by the Clearinghouse (additional items will incur a cost comprising the copyright fee plus an amount equivalent to that charged for acquisition by interlibrary loan).

Conditions of loan for materials

Conditions are designed to allow fullest and fairest access to the Clearinghouse collection.

- Members can borrow up to three items per time. Loan periods are for one month, unless the item is in demand.
- The Clearinghouse will post items free of charge to members. Members are responsible for paying the postage on the return item/s.

- Items are lent on the understanding that the borrower is responsible for the care and return of the item to the Clearinghouse on or before the due date.
- If items requested are not received within 10 working days, please contact us, otherwise we will assume that the item has been received.
- It is the borrower's responsibility to return the item on or before the due date.
- Loans may be renewed once, provided that they are not overdue, or there are no reservations on the item. Renewal requests may be made by phone, fax or email.
- Items to be returned by mail.
- Items not returned by their due date will incur restrictions on further borrowing.
- Items lost or damaged will incur the cost of replacement.

Conditions for photocopying

The Clearinghouse has obtained a license from the Copyright Agency Limited to enable the provision of photocopies to members. However, copying will still have to comply with the "fair dealing" requirements of the *Copyright Act 1968* (we can provide only one article from any one journal issue).

Other ways of accessing the collection

The Clearinghouse will continue to make materials available to interested people via the inter-library-loans scheme. Contact your own library to arrange loans.

How to become a member

Complete the form and send it to the address below.

Membership period

Membership is for the year 2003. At the end of the year, members will be contacted to see if they wish to renew their membership.

Application for Clearinghouse membership for 2003

Name: _____

Position: _____

Organisation: _____

Address: _____

State: _____ Post Code: _____

Telephone: _____ Fax: _____

Mobile: _____ Email: _____

I work as a service provider for a non-profit agency.

I acknowledge that I have read the conditions for loan and agree to comply with these conditions, including payment for damaged or lost items.

I agree to notify the Clearinghouse of any changes to the above details.

Signed _____

Contact details

National Child Protection Clearinghouse,
Australian Institute of Family Studies,
300 Queen Street, Melbourne 3000.
Phone: (03) 9214 7888 and ask for Reference Librarian.
Fax: (03) 9214 7839. Email: fic@aifs.gov.au.
Internet: www.aifs.gov.au